

Vacancy for Accountant Exec

Requirements for Accountant Exec:

- ✓ Minimum 5 years of working experience required.
- ✓ Should have the knowledge of Tally ERp 9.0 and other related softwares
- ✓ Should have the knowledge of High Performance Liquid Chromatography (HPLC).
- ✓ Should have the knowledge of Sales Tax, TDS, VAT, PT, C-form

Responsibilities to be handled by Accountant Exec:

- ✓ Prepares asset, liability, and capital account entries by compiling and analyzing account information.
- ✓ Documents financial transactions by entering account information.
- ✓ Recommends financial actions by analyzing accounting options.
- ✓ Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.
- ✓ Substantiates financial transactions by auditing documents.